
**GREAT SOMERFORD
(INCORPORATING STARTLEY) PARISH COUNCIL**

**Minutes of the Annual Parish Council Meeting
3 May 2023 @ 7.30 pm
In the Community Room**

Present

Cllr T Barker
Cllr M Griffiths
Cllr A Lennox
Cllr H Lennox

Cllr F Miles
Cllr T Sturgis
Cllr D Todd
Cllr I Vout

In attendance

H Wallace (Clerk)
Wilts Cllr E Threlfall

5 members of public

Declaration of Acceptance of Office as Councillors

1. Declarations It was **noted** that all Councillors have signed these as members of the Parish Council in 2021 following election or in 2022, 2023, following co-option.

Election of Chairman & Declaration of Acceptance of Office for 2023/24

2. Elections Cllr Griffiths was unanimously **re-elected** as the Chairman. Proposed: Cllr T Sturgis; seconded: Cllr A Lennox.

Election of Vice-Chairman & Declaration of Acceptance of Office for 2023/24

Cllr H Lennox was unanimously **re-elected** as the Vice-Chairman. Proposed: Cllr Griffiths; seconded: Cllr Miles.

Apologies for Absence – Cllr Harper

3. Apologies

Declaration(s) of Interest (Local Authorities (Model Code of Conduct) Order 2007).

4. Declarations of Interest There were no Declarations of Interest relating to any matter being considered by the meeting.

5. Responsibilities

Councillor Areas of Special Responsibility

The Councillors **reviewed** the areas of special interest and (re-)assigned them as detailed below

Role	Councillor(s)
Chair	Clr Griffiths
Vice Chair	Clr H Lennox
Community Infrastructure Levy (CIL)	Clr Griffiths
Community Room Committee	Clr Miles and Clr Griffiths
Defibrillators & Telephone Kiosk maintenance & monthly reporting	Clr Todd
Drainage & Ditches	Clr Sturgis
Emergency Planning Lead	Clr H Lennox
Best Kept Village	Clr Miles
Finance, Risk & Governance	Clr Harper
Footpaths & Liaison with Landowners	Clr Barker & Clr Miles
Fourways Stores Working Group	Clr H Lennox
Highways & Parish Steward Liaison	Clr Vout
Housing Developers Liaison	Clr Sturgis
Liaison with Somerfords Walter Powell School/DBAT	Clr Griffiths
Malmesbury Area Board Representative	Clr Todd
Malmesbury CATG and CAFG representative	Clr Vout & Clr Barker
Neighbourhood Planning & Review	Clr A Lennox
Notice Boards	Clr H Lennox
Planning	Clr H Lennox & Clr Sturgis
Play Area (Winkins Lane)	Clr Vout & Clr Miles
Recreation Area Working Group	Clr Vout & Clr T Sturgis
Signpost Communications from GSPC	Clr Barker
Speed Camera - Maintenance and Reporting	Clr A Lennox
Startley Cemetery	Clr H Lennox
Street Champions Coordination	Clr Griffiths
War Memorial & Preparations for Remembrance Day	Clr Griffiths

6. Objectives

Strategic Objectives for the Council until May 2025

The Council **decided** that the key strategic objective for the remainder of its term is to identify how the CIL (Community Infrastructure Levy) monies shall be spent and to ensure that the project(s) are agreed and committed, commenced/are underway or completed.

Action: All

7. Public Participation

Public Participation at Council meetings

The Parish Council considered that the rights of the public should remain unchanged: i.e. 10 minute Open Forum session at the start of each meeting plus 3 minute for any individual to make representations about planning matters before the Council.

The Annual Parish Council meeting closed at 7.39pm.

Approved  Chair Date 8/5/2024